

Fee Summary Report

Engineering - Building Permit/Grade Check Fee - Multifamily / Commercial / Industrial/ Institutional

Annual Units: 4

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$1.75	\$7.00
GENERAL FUND - Engineering	\$1,054.00	\$4,216.00
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$1,055.75	\$4,223.00
Current Fee:	\$138.72	\$554.88
Current Surplus/(Subsidy):	(\$917.03)	(\$3,668.12)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$554.88	

Comments

Current Fee:

Minimum fee \$50.00 plus \$20.00 per acre (area of the lot) - to be added to the building permit fee - current fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Building Permit/Grade Check Fee - Single Family

Annual Units: 589

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$1.75	\$1,030.75
GENERAL FUND - Engineering	\$62.02	\$36,529.78
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$63.77	\$37,560.53
Current Fee:	\$50.00	\$29,450.00
Current Surplus/(Subsidy):	(\$13.77)	(\$8,110.53)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$29,450.00	

Comments

Current Fee:

Flat fee \$50.00 - added to the building permit fee.

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Grading Permit - Cost greater than \$200,000 - Administration, Plan Review and Inspection Fee/Escrow

Annual Units: 4

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$1.75	\$7.00
GENERAL FUND - Community Development - Planning	\$136.41	\$545.64
GENERAL FUND - Engineering	\$19,749.98	\$78,999.92
RECREATION FUND - Natural Resources (7758)	\$261.15	\$1,044.60
RECREATION FUND - Park Development (7757)	\$48.37	\$193.48
RECREATION FUND - Recreation Programs (7750 and 7751)	\$42.48	\$169.92
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$20,240.14	\$80,960.56
Current Fee:	\$28,766.84	\$115,067.36
Current Surplus/(Subsidy):	\$8,526.70	\$34,106.80
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$115,067.36	

Comments

Current Fee:

For grading projects greater than \$200,000, the Development Fees shall include a lump sum fee of \$10,000.00, plus a 3.0% inspection fee for the site grading and erosion control costs over \$200,000 - current fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Grading Permit - Cost up to \$200,000 - Administration, Plan Review and Inspection Fee/Escrow

Annual Units: 9

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$1.75	\$15.75
GENERAL FUND - Engineering	\$4,665.64	\$41,990.76
RECREATION FUND - Natural Resources (7758)	\$261.15	\$2,350.35
RECREATION FUND - Park Development (7757)	\$48.37	\$435.33
RECREATION FUND - Recreation Programs (7750 and 7751)	\$42.48	\$382.32
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$5,019.40	\$45,174.60
Current Fee:	\$666.49	\$5,998.41
Current Surplus/(Subsidy):	(\$4,352.91)	(\$39,176.19)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$5,998.44	

Comments

Current Fee:

For grading projects where the estimated grading cost is up to \$200,000, the grading permit fee shall be a lump sum of 5.0% of the estimated construction costs for site grading and erosion control (Plan Review and Administration 2%; Inspection Fee 3%) - current fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Other Fees - Flood Plain Verification

Annual Units: 0

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$1.75	\$0.00
GENERAL FUND - Engineering	\$59.45	\$0.00
Contracted Fees:		\$0.00
Fee Totals:		\$61.20
Current Fee:		\$25.00
Current Surplus/(Subsidy) :		(\$36.20)
Proposed Fee:		\$0.00
Increase/(Decrease):		\$0.00
Proposed Surplus/(Subsidy):		\$0.00
Actual Revenue:		\$0.00

Comments

Current Fee:
Flat fee \$25.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Private Development - Streets & Utilities - Administrative, Inspection and Plan Review Fee/Escrow

Annual Units: 7

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$3.51	\$24.57
GENERAL FUND - Engineering	\$58,396.54	\$408,775.78
RECREATION FUND - Natural Resources (7758)	\$104.46	\$731.22
	Contracted Fees:	\$18,000.00
	Fee Totals:	\$76,504.50
	Current Fee:	\$92,648.59
	Current Surplus/(Subsidy):	\$16,144.09
	Proposed Fee:	\$0.00
	Increase/(Decrease):	\$0.00
	Proposed Surplus/(Subsidy):	\$0.00
	Actual Revenue:	\$648,540.12

Comments

Current Fee:

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

The Development Fees for private developments include a lump sum of 8.5% of the estimated construction costs for the following: public sanitary sewer, public storm sewer, public street construction, sidewalks, boulevard trees and other appurtenances. The 8.5% lump sum is based on Administrative Fee 1.5%; Plan Review Fee 2.5%; Inspection Fee 4.5% - current fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

The development fees for private developments apply in situations where private developers choose to construct the public improvements, rather than having them constructed by the City. The fees that the City charges in those situations are intended to reimburse the City for all of the direct and indirect costs incurred by the Public Works Departments to process the development application, to process and administer the project, to review and approve the plans for the project, and to inspect the construction of the project. The percentage used for various items are based on the historical costs incurred by the City

Contract Fee represents the cost of outside consultants for the storm water review on private development.

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Private Development - Watermain - Administrative, Plan Review and Coordination Fee/Escrow

Annual Units: 9

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$3.51	\$31.59
GENERAL FUND - Engineering	\$8,277.16	\$74,494.44
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$8,280.67	\$74,526.03
Current Fee:	\$9,472.45	\$85,252.06
Current Surplus/(Subsidy):	\$1,191.78	\$10,726.03
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$85,252.06	

Comments

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

The Development Fees shall also include a lump sum of 4.0% of the estimated construction costs for public water, based on the following breakdown:

Administrative Fee 1.5%

Plan Review/Coordination Fee 2.5%

Note: Watermain inspection fees are charged separately from the Shakopee Public Utility Commission

The development fees for private developments apply in situations where private developers choose to construct the public improvements, rather than having them constructed by the City. The fees that the City charges in those situations are intended to reimburse the City for all of the direct and indirect costs incurred by the Public Works Departments to process the development application, to process and administer the project, to review and approve the plans for the project, and to inspect the construction of the project. The percentage used for various items are based on the historical costs incurred by the City

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Curb Cut Permit

Annual Units: 9

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$8.19	\$73.71
GENERAL FUND - Engineering	\$137.56	\$1,238.04
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$145.74	\$1,311.66
Current Fee:	\$75.00	\$675.00
Current Surplus/(Subsidy):	(\$70.74)	(\$636.66)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$675.00	

Comments

Current Fee:
Flat fee \$75.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Degradation Fee

Annual Units: 0

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$8.19	\$0.00
GENERAL FUND - Engineering	\$31.74	\$0.00
Contracted Fees:		\$0.00
Fee Totals:		\$39.93
Current Fee:		\$0.00
Current Surplus/(Subsidy):		\$0.00
Proposed Fee:		\$0.00
Increase/(Decrease):		\$0.00
Proposed Surplus/(Subsidy):		\$0.00
Actual Revenue:		\$0.00

Comments

Current Fee:

Fee will be based on all costs to repair the street to the appropriate street restoration detail plates if the permittee elects not to repair the street.

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Delay Penalty

Annual Units: 0

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$8.19	\$0.00
GENERAL FUND - Engineering	\$31.74	\$0.00
	Contracted Fees:	\$0.00
	Fee Totals:	\$39.93
	Current Fee:	\$25.00
	Current Surplus/(Subsidy):	(\$14.93)
	Proposed Fee:	\$0.00
	Increase/(Decrease):	\$0.00
	Proposed Surplus/(Subsidy):	\$0.00
	Actual Revenue:	\$0.00

Comments

Current Fee:
Flat fee \$25.00 plus \$25.00 per week or portion thereof

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Excavation - Emergency Hole

Annual Units: 2

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$8.19	\$16.38
GENERAL FUND - Engineering	\$211.82	\$423.64
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$220.00	\$440.00
Current Fee:	\$55.00	\$110.00
Current Surplus/(Subsidy):	(\$165.00)	(\$330.00)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$110.00	

Comments

Current Fee:
Flat fee \$55.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Excavation - Hole

Annual Units: 37

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$8.19	\$303.03
GENERAL FUND - Engineering	\$156.72	\$5,798.64
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$164.91	\$6,101.67
Current Fee:	\$150.00	\$5,550.00
Current Surplus/(Subsidy):	(\$14.91)	(\$551.67)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$5,500.00	

Comments

Current Fee:
Flat fee \$150.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Excavation - Hole for New Service

Annual Units: 1506

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$8.19	\$12,334.14
GENERAL FUND - Engineering	\$27.97	\$42,122.82
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$36.15	\$54,441.90
Current Fee:	\$35.00	\$52,710.00
Current Surplus/(Subsidy):	(\$1.15)	(\$1,731.90)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$52,880.00	

Comments

Current Fee:
Flat fee \$35.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Excavation - Trench

Annual Units: 101

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$8.19	\$827.19
GENERAL FUND - Engineering	\$558.19	\$56,377.19
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$566.38	\$57,204.38
Current Fee:	\$548.23	\$55,370.73
Current Surplus/(Subsidy) :	(\$18.16)	(\$1,833.66)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$55,370.73	

Comments

Current Fee:

\$40.00 per 100 lineal feet plus hole fee (maximum length of trench is 5,000 lineal feet)

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Obstruction Permit

Annual Units: 1

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$8.19	\$8.19
GENERAL FUND - Engineering	\$211.82	\$211.82
Contracted Fees:		\$0.00
Fee Totals:		\$220.00
Current Fee:		\$95.00
Current Surplus/(Subsidy):		(\$125.00)
Proposed Fee:		\$0.00
Increase/(Decrease):		\$0.00
Proposed Surplus/(Subsidy):		\$0.00
Actual Revenue:		\$95.00

Comments

Current Fee:
 \$50.00 plus \$0.06 per lineal feet for each obstruction (maximum length of obstruction is 5,000 lineal feet)

Current Fee represents the AVERAGE fee (Actual Revenue divided by Frequency)

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Permit Extension

Annual Units: 0

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$1.75	\$0.00
GENERAL FUND - Engineering	\$27.89	\$0.00
	Contracted Fees:	\$0.00
	Fee Totals:	\$29.64
	Current Fee:	\$25.00
	Current Surplus/(Subsidy):	(\$4.64)
	Proposed Fee:	\$0.00
	Increase/(Decrease):	\$0.00
	Proposed Surplus/(Subsidy):	\$0.00
	Actual Revenue:	\$0.00

Comments

Current Fee:
Flat fee \$25.00 plus \$25.00 per week or portion thereof

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Registration Fee

Annual Units: 8

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - City Clerk	\$1.75	\$14.00
GENERAL FUND - Engineering	\$100.17	\$801.36
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$101.92	\$815.36
Current Fee:	\$45.00	\$360.00
Current Surplus/(Subsidy):	\$56.92	(\$455.36)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$360.00	

Comments

Current Fee:
Flat fee \$45.00

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Public ROW - Unauthorized Work Permit

Annual Units: 0

Permit Type: Engineering Fees

Cost Per Unit	Total	
GENERAL FUND - City Clerk	\$1.75	\$0.00
GENERAL FUND - Engineering	\$229.65	\$0.00
Contracted Fees:		\$0.00
Fee Totals:		\$231.40
Current Fee:		\$0.00
Current Surplus/(Subsidy):		\$0.00
Proposed Fee:		\$0.00
Increase/(Decrease):		\$0.00
Proposed Surplus/(Subsidy):		\$0.00
Actual Revenue:		\$0.00

Comments

Current Fee:
 Fee is up to double the permit fee.

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Wetland Act Administration - Certificate of Exemption Fee

Annual Units: 2

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - Engineering	\$141.43	\$282.86
RECREATION FUND - Natural Resources (7758)	\$52.24	\$104.48
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$193.66	\$387.32
Current Fee:	\$75.00	\$150.00
Current Surplus/(Subsidy):	(\$118.66)	(\$237.32)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$150.00	

Comments

Current Fee:
Flat fee of \$75.00

NOTE: This is a separate fee as it not necessarily associated with the platting process - it just so happens that this is a major trigger for these reviews.

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.

Fee Summary Report

Engineering - Wetland Act Administration - Replacement Plan

Annual Units: 2

Permit Type: Engineering Fees

	Cost Per Unit	Total
GENERAL FUND - Engineering	\$141.43	\$282.86
GENERAL FUND - Police	\$260.86	\$521.72
Contracted Fees:	\$0.00	\$0.00
Fee Totals:	\$402.28	\$804.56
Current Fee:	\$75.00	\$150.00
Current Surplus/(Subsidy):	(\$327.28)	(\$654.56)
Proposed Fee:	\$0.00	\$0.00
Increase/(Decrease):	\$0.00	\$0.00
Proposed Surplus/(Subsidy):	\$0.00	\$0.00
Actual Revenue:	\$330.00	

Comments

Current Fee:
\$75.00 plus hourly

NOTE: This is a separate fee as it not necessarily associated with the platting process - it just so happens that this is a major trigger for these reviews.

2005 Actual Data was applied to estimated time spent on fee-related activities to establish a benchmark cost for this service.