

Home Occupation

*Application Information
Land Use Administration*

*City of Shakopee
129 Holmes Street South
Shakopee, MN 55379
(952) 233-9300*

Filing Fee: _____

CITY OF SHAKOPEE

File No.: _____

Receipt No.: _____

COMMUNITY DEVELOPMENT DEPARTMENT

Date Filed: _____

Applicant Name: _____

Address: _____

City: _____ State _____ Zip Code _____

Phone Number: _____ FAX Number: _____

Property Owner Name: _____

Address: _____

City: _____ State _____ Zip Code _____

Phone Number: _____ FAX Number: _____

1. Current legal descriptions of parcel (attach separate sheets, if necessary):

2. PID Number: 27-_____

CHECKLIST

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> \$200.00 Fee for Application (payable to City of Shakopee)
<input type="checkbox"/> List of Property Owners within 350 feet <u>from Certified Abstract Company along with mailing labels of said list.</u>
<input type="checkbox"/> Letter addressing use, hours of operation, designated areas, equipment used, and 8 criteria (as listed on back)
<input type="checkbox"/> Plan drawings showing area associated with proposed use (give dimensions)
<input type="checkbox"/> Other information required by staff. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Submitted this _____ day of _____, 20____.

Applicant's Signature

Property Owner's Signature

City staff has ten days to review applications for completeness. Only complete applications will be processed.

CRITERIA FOR HOME OCCUPATIONS

CITY OF SHAKOPEE

Section 11.81, Subd. 6

A home occupation is defined as any gainful occupation or profession engaged in by the occupant of a dwelling when carried on within a dwelling unit or an accessory building.

A home occupation may be a permitted accessory use if it complies with the minimum requirements of Section 11.81, Subd. 6, of the Shakopee City Code:

1. The activity does not involve the warehousing, distribution or retail sales of merchandise produced off the site;
2. The home occupation may be carried on by persons residing in the dwelling unit and not more than one employee who does not resident in the dwelling unit;
3. Shall provide off-street parking for the employee;
4. All material or equipment shall be stored within an enclosed structure;
5. Objectionable noise, vibration, smoke, dust, electrical disturbances, odors, heat, glare or other nuisance factors shall not be discernible at the property line;
6. The home occupation shall not create excessive automobile traffic within the neighborhood;
7. Shall not have any receipt or delivery of merchandise, goods or supplies except through the United States mail, similar parcel delivery service, or personal vehicles not exceeding 1 ton; and
8. May have outside off-street parking of no more than one (1) commercial vehicle or vehicle identified for business purposes, not to exceed one ton capacity which is used for both personal and business transportation. The vehicle shall be owned by and registered to an occupant of the property and parked in a screened location.

HOME OCCUPATIONS ARE A PERMITTED ACCESSORY USE. APPLICATION FOR A HOME OCCUPATION SHALL BE MADE TO THE ZONING ADMINISTRATOR. AN APPLICATION, MEETING ALL OF THE ABOVE CRITERIA, SHALL BE GRANTED APPROVAL UPON ADMINISTRATIVE REVIEW BY THE ZONING ADMINISTRATOR. INFORMATION CAN BE OBTAINED AT SHAKOPEE CITY HALL OR BY CALLING (952) 233-3800.

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