

# City of Shakopee

## Memorandum

**TO:** Softball Team Mangers  
**From:** Sherry Dvorak, Recreation Supervisor  
**Date:** February 1, 2010  
**Subject:** 2010 Adult Softball Registration Procedures

*Below is information from the 2010 Winter Brochure regarding sign-up for 2010 softball leagues. The sign-up is similar to last year. The \$375 City of Shakopee Activity Fee can be paid by cash, check, MasterCard or Visa. The registration packet is enclosed. To ensure your spot in the league, you must return it with payment by February 19. If you have any questions regarding this procedure, please contact me by email(sdvorak@ci.shakopee.mn.us) or by phone (952-233-9509). If you are no longer the team contact, please forward on to the new contact.*

*In addition to the City Activity Fee there will be a league fee which covers the cost of softballs, umpire and ASA registration. Teams will be notified of the cost with their team confirmation. There are no longer non-resident fees charged for adult sports. Thanks.*

*Sherry Dvorak  
Recreation Supervisor*

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### **Women's Softball Leagues**

Games are played on Tuesday evenings at Tahpah Park. There are two division classes – Class D and Class E. Players must be at least 18 years old. Approximate total cost per team is \$650. Only registered teams will be invited to the league meeting.

League Coordinators: Leslie Call

### **Co-Rec Softball League**

Double-header and some single games are played on Monday evenings. Two divisions of play are offered: Gold Division or Silver Division. Returning teams will be placed according to 2009 standings. Players must be at least 18 years old. Approximate total cost per team is \$800. Only registered teams will be invited to the league meeting.

New League Officers are needed in order for the league to continue. If you are interested, please contact Sherry Dvorak at 952-233-9509.

### **Men's Softball Leagues**

Double-header games are scheduled on Wednesday or Thursday evenings. Class E plays on Wednesdays, and Class D plays on Thursday evenings at Tahpah Park. Players must be at least 18 years old. Approximate total cost per team is \$905. Only registered teams will be invited to the league meeting.

League Coordinators: Pat Balvance  
Tony Jansen  
David Hasbrouk

All teams interested in playing in the 2010 adult softball leagues must follow these procedures:

1. Teams that played in the 2008 season must register their teams in the respected leagues between February 4 – February 19. Team Activity Fee of \$375 must be paid at the time of registration.
2. Any new team interested in playing in the 2010 league may register beginning March 3. Team Activity Fee of \$375 must be paid at the time of registration. Leagues will be filled on a first –come first serve basis.
3. All registered teams must attend the manager's meeting for the league they are registered for. Dates will be listed in the registration packet.
4. Rosters will be due at the start of the season.



# 2010 ADULT SOFTBALL REGISTRATION PROCEDURES

Materials required at time of registration:

1. Team Registration Form
2. Team Activity Fee \$375

## Priority Registration

For returning 2009 teams

Returning teams not registered prior to this time will not be guaranteed a space, and must go through general registration.

## Deadline:

Friday, February 19, 4:30 PM

Registrations accepted by mail or in person. Shakopee Parks and Recreation, 1255 Fuller Street South, Shakopee, MN 55379.

**Must be received by 4:30 PM on deadline date. NO EXCEPTIONS.**

**Make checks payable to: City of Shakopee**

## General Registration

Registration for new teams

Registrations will be accepted on a first-come, first served basis during this time period. No registrations are accepted prior to March 3<sup>rd</sup>.

## Accepted:

Wednesday, March 3 2010

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**ALL TEAMS that registered will be notified of the Mandatory Managers Meeting that will be held for all three leagues.:**

This is a mandatory meeting for all managers/representatives. You will receive ASA rulebooks, tournament guidebooks, scorebooks, schedules and other important information. Any team not represented at this meeting will lose returning team status for 2010 and could lose their position in the league for the season. If the manager cannot attend, it is their responsibility to send a team representative.

## *2010 Registration Information (FAQ's)*

### **WHEN WILL WE KNOW WHAT LEAGUE WE GOT IN?**

A notification letter will be mailed the week of March 10, 2010

### **WHAT PRIORITY DO YOU ACCEPT REGISTRATIONS?**

1. Returning Teams
2. New Teams that meet player eligibility guidelines.
3. New Non-resident teams

### **IS THE TEAM ACTIVITY FEE REFUNDABLE?**

If you team drops from the league after leagues are determined and team confirmations are mailed, the team activity fee is no longer refundable.

### **ARE THERE ADDITIONAL FEES FOR NON-RESIDENTS?**

No. Beginning in 2010, the City will no longer charge additional fees for non-residents.

### **WHEN DOES THE SEASON START/END?**

Specific dates TBD. Typically, Men's League will begin the last week in April. Women and Co-Rec Leagues begin first week in May.

### **WHEN WILL WE GET OUR SCHEDULES?**

All of your information including game schedules and rosters will be given to you at the mandatory manager's meeting for your prospective league.

### **DO I NEED TO SEND A TEAM ROSTER NOW?**

No. A roster form will be handed out at your mandatory manager's meeting. Team roster will be due prior to your first game.

### **DO I NEED TO PAY THE ASSOCIATION FEE'S NOW?**

No. These fees are due at the league meetings or the first week of play. Specific information will be sent with your team confirmation. Payment by check or cash required.

Any questions about registering your team should be directed to Sherry Dvorak, 952-233-9509 or by email at [sdvorak@ci.shakopee.mn.us](mailto:sdvorak@ci.shakopee.mn.us).