

# City of Shakopee

129 Holmes St. S. Shakopee, MN 55379  
 Inspection: 952.233.9396  
 Building: 952.233.9397  
 Fax: 952.233.3801



## Application For Building Permit

Date \_\_\_\_\_

Permit No. \_\_\_\_\_

<b>Site Address</b>	_____
<b>Legal Description</b>	Lot _____ Block _____ Addition _____

**Applicant:** Owner \_\_\_\_\_ Contractor \_\_\_\_\_ Designer/Architect \_\_\_\_\_

<b>Property Owner</b>	Name/Company _____ Phone No. _____ Address _____ City _____ State _____ Zip _____
<b>Contractor</b>	Company _____ Phone No. _____
<b>Designer/Architect</b>	Contractor Registration License No.: _____ Expiration Date _____ Contact Person (Print) _____ Phone No. _____ Address _____ City _____ State _____ Zip _____

<b>Bldg Permit Type:</b>	<input type="checkbox"/> 01 - SFD-Sewered <input type="checkbox"/> 06 - Three/Four Plex <input type="checkbox"/> 11 - Other _____ <input type="checkbox"/> 16 - Razing <input type="checkbox"/> 02 - SFD-Septic <input type="checkbox"/> 07 - Commercial <input type="checkbox"/> 12 - Pools <input type="checkbox"/> 17 - Apartments <input type="checkbox"/> 03 - Multifamily <input type="checkbox"/> 08 - Industrial <input type="checkbox"/> 13 - Fireplace <input type="checkbox"/> 18 - Porch <input type="checkbox"/> 04 - Townhouse <input type="checkbox"/> 09 - Basements <input type="checkbox"/> 14 -Grade./Found'n <input type="checkbox"/> 19 - Deck <input type="checkbox"/> 05 - Duplex Units <input type="checkbox"/> 10 - Garages/Access <input type="checkbox"/> 15 - Moving <input type="checkbox"/> 21 - ReRoof
<b>Work Type:</b>	<input type="checkbox"/> 01 - New <input type="checkbox"/> 03 - Addition <input type="checkbox"/> 06 - Interior. Finish <input type="checkbox"/> <input type="checkbox"/> 02 - Remodel/Alt. <input type="checkbox"/> 04 - Repair <input type="checkbox"/> 05 - Replace <input type="checkbox"/>
<b>Office Use</b>	<input type="checkbox"/> 01 - Footing <input type="checkbox"/> 04 - Insulation <input type="checkbox"/> 07 - I.S.T.S. <input type="checkbox"/> 08 - Other <input type="checkbox"/> 02 - Foundation <input type="checkbox"/> 06 - Final <input type="checkbox"/> 09 - Fireplace
<b>Required Inspections</b>	<input type="checkbox"/> 03 - Framing
<b>Office Use</b>	<input type="checkbox"/> 434 - Alt./Add/ Res. <input type="checkbox"/> 437 - Alt./Add. Nonres. <input type="checkbox"/> 438 - Alt./Add. Res. Gar. <input type="checkbox"/> 645 - Demo 1-Fam. <input type="checkbox"/> 646 - Demo 2-Fam. <input type="checkbox"/> 647 - Demo 3&4 Fam. <input type="checkbox"/> 648 - Demo 5 or more <input type="checkbox"/> 649 - Demo Other
<b>Census Code:</b>	<b>New</b> <input type="checkbox"/> 101 - 1 Fam. Res. <input type="checkbox"/> 102 - 1 Fam. Attached <input type="checkbox"/> 103 - 2 Fam. (Duplex) <input type="checkbox"/> 104 - 3&4 Family <input type="checkbox"/> 105 - 5 or more Family <input type="checkbox"/> 213 - Hotel/Motel <b>New</b> <input type="checkbox"/> 214 - Other Shelter <input type="checkbox"/> 318 - Amusement/Rec. <input type="checkbox"/> 319 - Place of Worship <input type="checkbox"/> 320 - Industrial <input type="checkbox"/> 321 - Non Res. Garage <input type="checkbox"/> 322 - Service Station <input type="checkbox"/> 323 - Hosp./Institution <b>New</b> <input type="checkbox"/> 324 - Office/Bank <input type="checkbox"/> 325 - Utilities <input type="checkbox"/> 326 - Schools/Ed. <input type="checkbox"/> 327 - Retail/Rest. <input type="checkbox"/> 328 - Other Nonres. <input type="checkbox"/> 329 - Nonbldg

Does the lot have trees? \_\_\_\_\_ Are your removing trees? \_\_\_\_\_

Is this address a Septic Site:  Yes  No

Description of Project: \_\_\_\_\_

Estimated Value of Work \$ \_\_\_\_\_

Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ No. Of Dwelling Units \_\_\_\_\_ Stories \_\_\_\_\_

Notes to Applicant:

1. Separate permits are required for electrical, plumbing, mechanical, sewer and water service and individual sewage treatment systems.
2. This permit shall be null and void if authorized work is not started within 180 days or if work is suspended or abandoned for 180 days or more after work is started.
3. Comply with City Code prohibitions and limitations of construction on City or Shakopee Public Utilities easements, SEC. 4.03.

Permit and Plan Review Fee are based on City Code 4.05.

The undersigned hereby represents upon all of the penalties of the law, for the purpose of including the City of Shakopee to take the action herein requested, that all statements are true, and that all work herein will be done in accordance with the ordinances of the City of Shakopee and the State of Minnesota.

**ARRANGE FOR INSPECTIONS 24 HRS IN ADVANCE**

\_\_\_\_\_  
Applicant's Signature/Date

- Completed Application
- ISTS Review (provided by Scott County Environmental Health)(septic sites ONLY)
- Three (3) Legal Surveys W/Tree Preservation Plan
- Two (2) Complete Sets of Plans (One No Larger than 11" X 17")
- Two (2) MN Check ([www.energycodes.gov](http://www.energycodes.gov))
- SPUC Application
- Residential Equipment Form
- Woodland Management Form
- Alternate Erosion Control & Sediment Control Form (With Attached Plan/Survey)

Zone	Type of Const.	Total Sq. Ft.	Occupancy Group	Fire Sprinklers Required	CODE USED

**Permit Approved By:**

**Notes:**

\_\_\_\_\_  
Shakopee Public Utilities /                      Date  
Scott County Envir.Health

\_\_\_\_\_  
Engineering Department                      Date

\_\_\_\_\_  
Natural Resource Department                      Date

\_\_\_\_\_  
Community Development Department                      Date

\_\_\_\_\_  
Building Department                      Date

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