

# City of Shakopee

129 Holmes St. S. Shakopee, MN 55379  
 Inspection: 1-507-665-3205  
 Between 7:00-8:30AM (ONLY)  
 Terry Kriminga-Inspector  
 Building: 952.233.9397  
 Fax: 952.233.3801



## Application For Electrical Permit

Date \_\_\_\_\_

Permit No. \_\_\_\_\_

<b>Site Address</b>	_____
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**Applicant:** Owner                      Contractor

<b>Property Owner</b>	Name/Company _____ Phone No. _____ Address _____ City _____ State _____ Zip _____
<b>Electrical Contractor</b>  <b>(if none leave blank)</b>	Company _____ Phone No. _____ Contractor Registration License No.: _____ Expiration Date _____ Contact Person (Print) _____ Phone No. _____ Address _____ City _____ State _____ Zip _____

<b>Permit Sub Type:</b>	<input type="checkbox"/> 01 - Commercial <input type="checkbox"/> 06 - GFCI outlets <input type="checkbox"/> 12- Saver Switch <input type="checkbox"/> 02 - Communication Tower <input type="checkbox"/> 08 - Multi Family <input type="checkbox"/> 13 -Schools <input type="checkbox"/> 03 - Fireplace <input type="checkbox"/> 09 -Public Buildings <input type="checkbox"/> 14 Sub Panel <input type="checkbox"/> 04 - Furnace/A/C      10-Residential <input type="checkbox"/> 15 Swimming Pools <input type="checkbox"/> 05 - Garage/Shed      1 & 2 Family <input type="checkbox"/> 16 -Townhomes 11 Basement
<b>Electrical inspection:</b>	<b>IS JOB READY FOR:</b> <b>ROUGH IN?</b> <b>FINAL INSPECTION?</b> YES _____                      YES _____ NO _____                      WILL CALL _____

PERMITS MUST BE SUBMITTED IN PERSON OR MAILED WITH A CHECK. PERMITS WILL NOT BE ACCEPTED VIA E-MAIL OR FAX..

**Description of Project:** Circle One: Single Family, Multi Family, Residential Remodel, New Commercial, Commercial Remodel, Other (describe) \_\_\_\_\_

APPLICANT NAME(print) \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**ELECTRICAL PERMITS EXPIRE AFTER 365 DAYS(12 MONTHS)** If you have Electrical questions contact Terry Kriminga @ 507-665-3205 between 7:00AM-8:30aAM, Monday-Friday.

For more information contact the Minnesota Department of Labor & Industry website <http://dli.mn.gov>

The above named applicant agrees to do all such work in strict accordance with the Ordinance and Codes of this City and it's appropriate Agencies, the National Electrical Code, and to notify the City Electrical Inspector, **TWENTY FOUR HOURS IN ADVANCE** of all necessary inspections. Final inspection must be called within **12 months of issuance or permit or permit will expire.** **FLIP OVER**

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## Request for Electrical Inspection (REI) permit

## Inspection Fee Worksheet

Item Description	Quantity	Fee	Total
0 – 399 Amp Power Source		\$ 35/source	
400 – 800 Amp Power Source		\$ 60/source	
Over 800 Amp Power Source		\$ 100/source	
0 – 200 Amp Circuit or Feeder		\$ 6/feeder or circuit	
Over 200 Amp Circuit or Feeder		\$ 15/feeder or circuit	
New One or Two Family Dwelling (up to 30 circuits and feeders per unit)		\$ 100/dwelling unit	
New One or Two Family Dwelling (additional circuits over 30 per unit)		\$ 6/feeder or circuit	
Existing One or Two Family Dwelling (where 15 or more feeders or circuits are installed or extended per unit).		\$ 100/dwelling unit	
Existing One or Two Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit).		\$ 6/feeder or circuit	
Reconnected Existing Circuit or Feeder (for panelboard replacements)		\$ 2/feeder or circuit	
Separate bonding inspection		\$ 35/inspection	
Inspection of concrete-encased Grounding electrode		\$ 35/inspection	
Technology circuits and circuits less than 50 volts		\$.75/device or apparatus	
Additional inspection trips		\$ 35/inspection trip	
Transformers 0-10 KVA Above 10 KVA		\$15.00 \$30.00	
Basements/Garages etc 2 trips incl	4 circuits	\$70.00 +surcharge	
MN State Surcharge		\$ 5.00	\$ 5.00
Other			
Other			
<b>TOTAL INSPECTION FEE is the fee calculated above, or \$35 per inspection trip, whichever is greater.</b>			



### 326B.37 INSPECTION FEE SCHEDULE.

Subdivision 1. **Schedule.** State electrical inspection fees shall be calculated in accordance with subdivisions 2 to 14.

Subd. 2. **Fee for each separate inspection.** The minimum fee for each separate inspection of an installation, replacement, alteration, or repair is \$35. Except as otherwise provided in this section, the maximum number of separate inspections allowed without payment of an additional fee is the whole number resulting from dividing by 35 the total fee calculated in accordance with this section. Where additional separate inspections are necessary, additional fees are required to result in a value equal to the total number of separate inspections multiplied by 35. The fee for any inspections needed after a "final inspection" is performed shall be calculated without consideration of any fee paid before the final inspection.

Subd. 3. **Fee for service, generator, other power source, or feeder to separate structure.** The inspection fee for the installation, addition, alteration, or repair of each service, change of service, temporary service, generator, other power supply source, or feeder to a separate structure is:

- (1) 0 ampere to and including 400 ampere capacity, \$35;
- (2) 401 ampere to and including 800 ampere capacity, \$60; and
- (3) ampere capacity above 800, \$100.

Where multiple disconnects are grouped at a single location and are supplied by a single set of supply conductors the cumulative rating of the overcurrent devices shall be used to determine the supply ampere capacity.

Subd. 4. **Fee for circuit, feeder, feeder tap, or set of transformer secondary conductors.** The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder, feeder tap, or set of transformer secondary conductors, including the equipment served, is:

- (1) 0 ampere to and including 200 ampere capacity, \$6; and
- (2) ampere capacity above 200, \$15. Where existing feeders and circuits are reconnected to overcurrent devices installed as part of the replacement of an existing disconnect, switchboard, motor control center, panelboard, the inspection fee for each circuit or feeder is \$2.

Subd. 5. **Inspection fee for dwelling.**

(a) The inspection fee for a one-family dwelling and each dwelling unit of a two-family dwelling is the following:

- (1) The fee for each service or other source of power as provided in subdivision 3;
- (2) \$100 for up to 30 feeders and circuits; and
- (3) for each additional feeder or circuit, the fee as provided in subdivision 4. This fee applies to each separate installation for new dwellings and where 15 or more feeders or circuits are installed or extended in connection with any addition, alteration, or repair to existing dwellings. Where existing feeders and circuits are reconnected to overcurrent devices installed as part of the replacement of an existing panelboard, the fee for each reconnected feeder or circuit is \$2. The maximum number of separate inspections shall be determined in accordance with subdivision 2. The fee for additional inspections or other installations is as specified in subdivisions 2, 4, 6, and 8. The installer may submit fees for additional inspections when filing the request for electrical inspection. The fee for each detached accessory structure directly associated with a dwelling unit shall be calculated in accordance with subdivisions 3 and 4. When included on the same request for electrical inspection form, inspection fees for detached accessory structures directly associated with the dwelling unit may be combined with the dwelling unit fees to determine the maximum number of separate inspections in accordance with subdivision 2.

(b) The inspection fee for each dwelling unit of a multifamily dwelling with three or more dwelling units is \$70 for a combination of up to 20 feeders and circuits and \$6 for each additional feeder or circuit. This fee applies to each separate installation for each new dwelling unit and where ten or more feeders or circuits are installed or extended in connection with any addition, alteration, or repair to existing dwelling units.

Where existing feeders or circuits are reconnected to overcurrent devices installed as part of the replacement of an existing panelboard, the fee for each reconnected feeder or circuit is \$2. The maximum number of separate inspections for each dwelling unit shall be determined in accordance with subdivision 2. The fee for additional inspections or for inspection of other installations is that specified in subdivisions 2, 4, and 8.

These fees include only inspection of the wiring within individual dwelling units and the final feeder to the unit where the multifamily dwelling is provided with common service equipment and each dwelling unit is supplied by a separate feeder or feeders extended from common service or distribution equipment. The fee multifamily dwelling services or other power source supplies and all other circuits is that specified in subdivisions 2 to 4.

(c) A separate request for electrical inspection form must be filed for each dwelling unit that is supplied with an individual set of service entrance conductors. These fees are the one-family dwelling rate specified in paragraph (a).

**Subd. 6. Additions to fees of subdivisions 3 to 5.**

(a) The fee for the electrical supply for each manufactured home park lot is \$35. This fee includes the service or feeder conductors up to and including the service equipment or disconnecting means. The fee for feeders and circuits that extend from the service or disconnecting means is that specified in subdivision 4.

(b) The fee for each recreational vehicle site electrical supply equipment is \$6 for each circuit originating within the equipment. The fee for recreational vehicle park services, feeders, and circuits is that specified in subdivisions 3 and 4.

(c) The fee for each street, parking lot, or outdoor area lighting standard and each traffic signal standard is \$5. Circuits originating within the standard or traffic signal controller shall not be used when calculating the fee for each standard.

(d) The fee for transformers for light, heat, and power is \$15 for transformers rated up to ten kilovolt-amperes and \$30 for transformers rated in excess of ten kilovolt-amperes. The previous sentence does not apply to Class 1 transformers or power supplies for Class 1 power-limited circuits or to Class 2 or Class 3 transformers or power supplies.

(e) The fee for transformers and electronic power supplies for electric signs and outline lighting is \$5 per unit.

(f) The fee for technology circuits or systems, and circuits of less than 50 volts, is 75 cents for each system device or apparatus.

(g) The fee for each separate inspection of the bonding for a swimming pool, spa, fountain, an equipotential plane for an agricultural confinement area, or similar installation is \$35. Bonding conductors and connections require an inspection before being concealed.

(h) The fee for all wiring installed on center pivot irrigation booms is \$35 plus \$5 for each electrical drive unit.

(i) The fee for retrofit modifications to existing lighting fixtures is 25 cents per luminaire.

(j) When a separate inspection of a concrete-encased grounding electrode is performed, the fee is \$35.

(k) The fees required by subdivisions 3 and 4 are doubled for installations over 600 volts.

**Subd. 7. Investigation fee: work without electrical inspection request.**

(a) Whenever any work for which a request for electrical inspection is required has begun without the request for electrical inspection form being filed with the commissioner, a special investigation shall be made before a request for electrical inspection form is accepted.

(b) An investigation fee, in addition to the full fee required by subdivisions 1 to 6, shall be paid before an inspection is made. The investigation fee is two times the minimum fee specified in subdivision 2 or the inspection fee required by subdivisions 1 to 6, whichever is greater, not to exceed \$1,000. The payment of the investigation fee does not exempt any person from compliance with all other provisions of the department rules or statutes nor from any penalty prescribed by law.

**Subd. 8. Reinspection fee.** Notwithstanding the provisions of subdivisions 2 and 5, when reinspection is necessary to determine whether unsafe conditions identified during a final inspection have been corrected and the conditions are not the subject of an appeal pending before the commissioner or any court, a reinspection fee of \$35 shall be assessed in writing by the inspector.

Subd. 9. **Supplemental fee.** When inspections scheduled by the installer are preempted, obstructed, prevented, or otherwise not able to be completed as scheduled due to circumstances beyond the control of the inspector, a supplemental inspection fee of \$35 shall be assessed in writing by the inspector.

Subd. 10. **Special inspection.** For inspections not covered in this section, or for requested special inspections or services, the fee is \$80 per hour, including travel time, plus the standard mileage rate per mile traveled, plus the reasonable cost of equipment or material consumed. This provision is applicable to inspection of empty conduits and other jobs as may be determined by the commissioner. This fee may also be assessed when installations are not accessible by roadway and require alternate forms of transportation or are located in the Northwest Angle, or when inspections are performed outside of Minnesota. For purposes of this subdivision, the standard mileage rate is the standard mileage rate effective at the time of travel, as established by the Internal Revenue Service for computing the deductible costs of operating an automobile for business expense purposes.

Subd. 11. **Inspection of transitory project.**

(a) For inspection of transitory projects including, but not limited to, festivals, fairs, carnivals, circuses, shows, production sites, and portable road construction plants, the inspection procedures and fees are as specified in paragraphs (b) to (i).

(b) The fee for inspection of each generator or other source of supply is that specified in subdivision 3. A like fee is required at each engagement or setup.

(c) In addition to the fee for generators or other sources of supply, there must be an inspection of all installed feeders, circuits, and equipment at each engagement or setup at the hourly rate specified in subdivision 10, with a one-hour minimum.

(d) An owner, operator, or appointed representative of a transitory enterprise including, but not limited to festivals, fairs, carnivals, circuses, production companies, shows, portable road construction plants, and similar enterprises shall notify the commissioner of its itinerary or schedule and make application for initial inspection a minimum of 14 days before its first engagement or setup. An owner, operator, or appointed representative of a transitory enterprise who fails to notify the commissioner 14 days before its first engagement or setup may be subject to the investigation fees specified in subdivision 7. The owner, operator, or appointed representative shall request inspection and pay the inspection fee for each subsequent engagement or setup at the time of the initial inspection. For subsequent engagements or setups not listed on the itinerary or schedule submitted to the commissioner and where the commissioner is not notified at least 48 hours in advance, a charge of \$100 may be made in addition to all required fees.

(e) Amusement rides, devices, concessions, attractions, or other units must be inspected at their first appearance of the year. The inspection fee is \$35 per unit with a supply of up to 60 amperes and \$40 per unit with a supply above 60 amperes.

(f) An additional fee at the hourly rate specified in subdivision 10 must be charged for additional time spent by each inspector if equipment is not ready or available for inspection at the time and date specified on the application for initial inspection or the request for electrical inspection form.

(g) In addition to the fees specified in paragraphs (a) and (b), a fee of one hour at the hourly rate specified in subdivision 10 must be charged for inspections required to be performed on Saturdays, Sundays, holidays, or after regular business hours.

(h) The fee for reinspection of corrections or supplemental inspections where an additional trip is necessary may be assessed as specified in subdivision 8.

(i) The commissioner shall retain the inspection fee when an owner, operator, or appointed representative of a transitory enterprise fails to notify the commissioner at least 48 hours in advance of a scheduled inspection that is canceled.

Subd. 12. **Negotiated fee.** When the fee calculated in accordance with subdivisions 2 to 11 results in a total fee that unreasonably exceeds the cost of inspection, the commissioner may negotiate a fee that more reasonably offsets the cost of inspection.

Subd. 13. **Handling fee.** The handling fee to pay the cost of printing and handling of the paper form requesting an electrical inspection is up to \$1.

Subd. 14. **National Electrical Code used for interpretation of provisions.** For purposes of interpretation of this section and Minnesota Rules, chapter 3800, the most recently adopted edition of the National Electric Code shall be prima facie evidence of the definitions, interpretations, and scope of words and terms used.